

# DALE ABBEY PARISH COUNCIL

**Clerk to the Parish Council**

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**NOTICE IS HEREBY GIVEN** that a **SPECIAL MEETING** of **DALE ABBEY PARISH COUNCIL** is to be held on **THURSDAY 28 APRIL 2011** at the **GATEWAY CHRISTIAN CENTRE, DALE ABBEY** commencing at **7.30 P.M.**

The Agenda for the meeting is set out below.

K M Spencer  
Clerk to the Parish Council

***Members are asked to sign the Attendance List for the meeting and to complete the Declaration Sheet (if appropriate)***

## AGENDA

### PART 1 – NON CONFIDENTIAL INFORMATION

1. To receive apologies for absence
2. Variation of Order of Business (if any)
3. Declaration of Members' Interests.

**Please Note:-**

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

#### **4. Exclusion of the Press and Public**

#### **PART II – CONFIDENTIAL INFORMATION**

5. To consider the recommendations of the Recruitment Sub Committee on the appointment of a Parish Clerk and Responsible Financial Officer.

**NOTE: MEMBERS ARE REMINDED THAT SMOKING IS PROHIBITED.**

**N.B. If any items arise following this Agenda being submitted for printing details will be posted on the Parish Councils website and Notice Boards, providing statutory requirements regarding the giving of public notice can be met.**